

FOR WEBSITE – Training Consultant (North)

Training Consultant – Midlands based

Up to £35,000 (depending on experience) plus car allowance

As part of the training team, reporting to the training manager you will be responsible for delivering professional, high quality software training to our clients on a range of courses in client locations as well as online. You will need excellent communication skills, experience of training (preferably in a Financial Services capacity) and a high level of drive and commitment.

Required Skills and Experience

- Previous training experience
- Previous experience in the financial services industry is a distinct advantage
- Understanding of the training cycle including TNA and design
- Excellent communication skills essential
- Excellent relationship skills essential
- Excellent computer skills and knowledge of Microsoft Office suite

Beneficial Skills and Experience

- Ability to work of your own as well as part of a team
- Experience with Microsoft Dynamics 2011
- Experience with SharePoint
- Experience with Exchange Online (Office 365)
- Full, clean driving licence
- Willing to work anywhere in the UK. However this role is based in the north of the UK
- CIPD qualification or equivalent

This is not an exhaustive list and you are required to be flexible in your approach to carrying out your duties that may change from time to time to reflect changes in the Company's circumstances. The Company therefore reserves the right to vary the job description in consultation with you.

Email us: recruitment@time4advice.co.uk